

**MINUTES OF THE PARISH COUNCIL MEETING HELD
IN THE COMMUNITY CENTRE 7 MARCH 2011**

PRESENT: Chairman J. Metcalfe Cllr. P. King Sparke
Cllr. A. Danskin Cllr. C. Lis OBE
Cllr. J. Ward
Cllr. E. Mason
Cllr. P. Weaire

In attendance: Alison Hack, Parish Clerk, 1 member of the public and one police officer.

- 1. APOLOGIES:** Cllr. M. Howson, Cllr. R. Chalmers, Cllr. P. Walker, Cllr. T. Kelsall
- 2. DECLARATIONS OF INTEREST –** Cllr Ward declared an interest in item 8 k) Cllr. Weaire declared non pecuniary interest in item 8e)

- 3.** **MINUTES** of the previous meeting of 7 February having been circulated, it was agreed to amend the payment reference to Friends of the Three Peaks as a renewal subscription. It was proposed by Cllr. Danskin and seconded by Cllr. P. King Sparke that the Minutes be accepted with this amendment and were duly signed by the Chairman.

4. REPORTS

Police

PC Monika Nagy reported that there had been few incidents in the area recently. She also informed the meeting that there would be no changes to police numbers after the recent cuts, although shift patterns would alter slightly. However many of the administrative staff were being cut. Cllr. Danskin raised the matter of the yellow lines near the school which were frequently being parked on.

5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS The member of the public present raised the matter of the Middle School and spoke to the meeting of the consultation process and continued objections to its closure. He passed letters that had been written to the Clerk for distribution.

6. PLANNING

45/2010/11322 Conservatory to Front Elevation
129 New Village, Ingleton, Carnforth LA6 4DJ

45/2011/11390 Proposed Conversion of Traditional Stone Barn to form Workspace with Ancillary Living Accommodation. Resubmission of Refused Application 45/2010/11214
Lower Barn, Browns Farm, Clapham, Lancaster LA2 8HZ

PERMISSION GRANTED

45/2010/11206 Extension of Time Limit to Implement the Development Permitted by Planning Ref. 45/2007/7895 for the Erection of 8 New Dwelling Houses and 6 Sheltered Flats.
Land at Low Demesne, Ingleton, Carnforth LA6 3EA

The members made no comments on these applications.

Cllr Danskin raised the matter of the smoking shelter that had been built at the Station Inn at Ribblehead and the Clerk was requested to ascertain whether planning permission had been sought for this structure.

7. ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS - Cllr. Danskin raised the matter of the complaint received regarding the noise at the Old Council Yard and the Clerk was requested to pass his communication on to R. Dawson.

8. MATTERS ARISING

- a) **Park/Public toilets** — The Clerk reported that additional fixings had been ordered to repair the netting at the Play Area and the infra red lamps had been replaced in the CCTV cameras.

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- b) **The Brow** – Cllr. Weaire suggested members should begin to consider the possibility of applying to fell trees on the Brow but the Chairman reminded the meeting that this matter should be considered in the autumn.
- c) **Street Cleaning and Highway Faults** - Cllr. King Sparke raised the problem of cars parking up in the Square and impeding stall holders and the Clerk was instructed to contact the police for help on this matter and to pursue the possibility of no waiting cones. The missing signs on Main Street and Laundry Lane had been reported by the Clerk to Craven.
- d) **Street Lighting** – The street lights near Hillside garage and opposite the Top Club are faulty and the Clerk took a note. The Clerk reported that NYCC will now be installing only one light on Hawes Road, due to the cost implications. The Clerk also reported that United Utilities had removed a pole and buried the cable on Laundry Lane and in the process had removed a street light on the pole and required the Parish Council to install a new column and light which they would reconnect. The Clerk will pursue this.
- e) **Middle School/Library** – The Chairman voiced the meeting’s disappointment at the lack of consultation by NYCC and the presentation of only one option, that of closure. The Clerk was requested to write to the local MP and the Chief Executive of NYCC to express the Councillors’ disappointment. Cllr. Weaire reported on recent meetings regarding the library closure and Cllr. Lis confirmed that there had been a massive response of residents writing in to object. The result of the consultation is now awaited.
- f) **Provision of teenage leisure facilities** – The lease for the sports pitch/bike track having been circulated it was agreed to accept the draft lease from Craven for the transfer of the land. However the Clerk was instructed to contact the solicitor to clarify the issue of access from Backgate
- g) **Allotments/Yorkshire in Bloom** - Cllr. Danskin confirmed there would be a meeting of YIB this Wednesday and everyone interested would be welcome. The issue of allotments was raised by Cllr. Lis as he believed that Kate Senior at Craven would be able to suggest a suitable site.
- h) **Village Fair Trade Sign** – The IDTA had requested permission to place a sign on the existing village signs proclaiming Ingleton’s fair trade status. The Clerk was requested to obtain a copy of the design for consideration at the next meeting.
- i) **Tenders for 2011** Tenders received were opened by the Chairman and considered as follows:

General Maintenance	Craftsman	Labourer rates
M. J. Coggins	£12ph	£9 ph
Paul Capstick & Co.	£20ph	£15 ph
Horton Landscaping	£11.50ph	£8.25ph (both plus VAT)

It was agreed to accept Mr. Coggins tender for the work for a one year contract.

Laundry Lane Flowerbeds

Horton Landscaping	£1330
Envirocare	£1300

It was agreed to accept Horton Landscaping’s tender for the work over a three year period.

Street Light Maintenance

Howsons Ltd
Harrison & Cross Ltd.

It was agreed to accept Howsons Ltd. Tender for the work over a three year period.

	Central Gardens	The Brow
Envirocare	£225	£200
Horton Landscaping	£900	£1280
J Hartely & Sons		£696

It was agreed to accept Envirocare’s tender for a 1 year contract only.

Grasscutting

J Hartley & Sons	£150 per cut
Envirocare	£178 per cut
Horton Landscaping	£180 per cut

It was agreed to accept Horton Landscaping’s tender for the work over a three year period.

- j) **Village Square Services** After discussion it was agreed that the Parish Council would refuse the Evangelical Church’s request to hold services in the Village Square over the summer months. It was agreed by members that they would be welcome to take a market stall on Fridays.
- k) **Wild West Weekend/Ingleton Home Guard** – It was agreed by the meeting to give permission to both organisations to use the Square for their events.

9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS** - Cllr. Lis commented on the council tax tables that he had received which showed Ingleton’s level to be comparable with that of Bentham

10. To receive any correspondence or other communications brought forward by the Chair

- 1. NYCC – Hawes Road – only one street light proposed
- 2. NYCC information of Parish Charter
- 3. White Rose Update

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4. YLCA Training & Development Programme
5. Mrs J. Howson – re Middle School closure
6. HMRC – re PAYE Implementation
7. CDC – letter inviting brief for takeover of management of Skipton Town Hall
8. Clerks & Councils Direct magazine
9. North Craven Community Action funding proposals
10. The Clerk magazine

11. REPORTS

- a) **Chairman** – No report
- b) **Footpaths Committee** – no report
- c) **Clerk**

Yorkshire Audit It was proposed by the Chairman and seconded by Cllr. Danskin and agreed to employ Yorkshire Audit for the internal audit this year.

Inland Revenue directive re PAYE – The Clerk will have to set up a payroll system to process her salary through PAYE

Annual Parish Meeting It was agreed to hold the APM on either 5 or 10 May.

Inter Hydro Technology has been instructed to do the feasibility study at Mealbank – started last week

Donation to Bike track £575 has been received from Brown & Whittaker following the funeral of Sam Lishman.

Emergency Plan nearly completed by the Clerk

Memorial Bench for Tracy Dryden payment has been received from S. Horn

Half yearly VAT return and end of year accounts should be completed this month by the Clerk

Rights of Way Officer James Perkins came to view definitive maps from 1950's and suggested these items should be sent to the County Archive, but it was the general view of the meeting they should remain at the Community Centre.

d) **IRCA** – Cllr. Lis reported on the recent meeting to the members.

e) **Swimming Pool** – Cllr. King-Sparke reported on the recent successful AGM and was pleased to inform the Councillors that the jumble sale had raised £637 for the swimming pool.

12. ACCOUNTS

It was proposed by Cllr. Mason and seconded by Cllr. Danskin agreed that the following accounts be paid:

141	716	OCS Group Ltd	Female hygiene unit hire	124.02
142	717	Eon	Street Light Supply	345.13
143	718	Red Hot Pixel	Market Sign	102.40
144	719	MHG Building Ctrs	Cleaning Toilets	1107.46
145	720	Horton Landscaping	Cgardens & the Brow	109.08
146	721	NYCC	Room Hire	21.50
147	722	Playdale Playgrds Ltd	Play Area fixings	64.08
148	723	Howsons Ltd	InfraRed lamps Play Area	1121.40
149	724	Horton Landscaping	Cgardens & the Brow	109.08
150	725	Ingleton Comm Firwk	Donation	400.00
151	726	Ingleton Home Guard	Donation	400.00
152	727	A. M. Hack	Tel. broadband & float	57.85
153	728	A. M. Hack	Clerks Salary	525.43
154	729	Ingleton Wild West Group	Donation	400

1. ANY QUESTIONS/ITEMS FOR DISCUSSION - None

The next Parish Council Meeting will be held on Monday 4 April 2011 at 7.00pm in the Community Centre.

SIGNED

DATE