

**MINUTES OF THE PARISH COUNCIL MEETING HELD
IN THE COMMUNITY CENTRE 4 MAY 2009**

PRESENT: Chairman J. Metcalfe Cllr. A. Danskin
 Cllr. P. Weaire Cllr. E. Mason
 Cllr. K. Bradshaw Cllr. M. Howson
 Cllr. C. Lis, OBE
 Cllr. P. Walker

In attendance: Alison Hack, Parish Clerk, 2 members of the public

1. **APOLOGIES:** Cllr. Kendall, Cllr. T. Kelsall
2. **DECLARATIONS OF INTEREST** – Cllr. Howson declared a pecuniary interest under item 12, and Cllr. Danskin a non pecuniary interest under the same heading.

3. **MINUTES** of the previous meeting having been circulated, were proposed by Cllr. Walker and seconded by Cllr. Weaire that they be accepted as a true record with the correction of the date of the next meeting to be shown as 4 May 2009 and were duly signed by the Chairman.

4. REPORTS .

None

5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS – A member of the public raised the matter of the lane running off Red Ash lane as it was felt they needed a street light since it was a very dark area. The Chairman thanked the resident for this information and instructed the Clerk to place this on the list. A further question was raised regarding the problems of young bikers speeding on and off the site near the New Village and there was discussion regarding the problems of the provision of a BMX track there. It was agreed that a meeting with those interested should be arranged by the Clerk.

6. PLANNING

- 45/2009/9601 Single Storey Front Extension
123 New Village, Ingleton, Carnforth LA6 3DJ **no comments were made by the members**
- 45/2009/9569 Form New Turning Area and Build New Outbuilding at end of Garden to
Provide Double Garage, Garden Room and Office. Re-submission of
45/2009/9437
109 New Village, Ingleton, Carnforth LA6 3DJ **supported by the Parish Council**
- 45/2009/9568 Replacement of Flat Roofed Garage with New Block Built Pitched Roof
Garage.
3 Beech Terrace, Ingleton, Carnforth, LA6 3HT. **Supported by the Parish Council**
- 45/2009/9545 Formation of First Floor to Existing Industrial Unit to Form Offices and
Insertion of Windows to First Floor Level
Ingleton Industrial Estate, Ingleton, Carnforth, LA6 3NU. **Concerns were raised that the insertion of
windows would overlook a nearby residential building and intrude on the owners' privacy.**
- 45/2009/9612 First Floor Side Extension Above Existing Garage and Single Storey Rear Extension
6 Brookacre, Ingleton, Carnforth LA6 3DE **no objections were made by members**
- 45/2009/9567 Alterations (Internal and External) to Existing Building and Construction of Second Floor
Extension to Form En-Suite Bedroom and Balcony
Ingenook Fisheries, Back Square, Ingleton, Carnforth LA6 3EG **Concerns were raised that the
Balcony could lead to loss of privacy for residents opposite and the construction of an additional floor may lead to
loss of light.**

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7. **ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS** - None

8. **MATTERS ARISING**

- a) **Ingleborough Community Centre toilets – to discuss progress on lease**– The Clerk reported she had been contacted by the Estates Office at Craven to query the contracting out under the Landlords and Tenants Act 1954 and that they would be writing a letter regarding this matter. Cllr. Kendall suggested that a sign directing drivers from the lorry park to the Community Centre toilets be installed. The Clerk had also received a request from Curlew Crafts regarding the toilets and it was agreed that a sign directing visitors on Main Street be put up. Horton Landscaping had suggested that weedspraying around the boulders in the Park would improve the area if done twice a year and this was agreed to by members.
- b) **The Brow** – The Clerk had received a letter from a resident at Greta Cottages requesting that a tree overhanging the back of her property be cut back. The Clerk had obtained a quotation and report for the work from the tree surgeon, and it was agreed as recommended by him that the tree should be felled. The Clerk was instructed to apply for planning permission, and the costing for the work of £269.10 was accepted by members.
- c) **Street Cleaning** – No report.
- d) **Highway Faults** - Cllr. Lis complained regarding the potholes in the Bottoms and there was discussion regarding the poor quality of hole patching that had been done elsewhere. It was agreed the Clerk should write expressing the Council's dissatisfaction with the level of service. Cllr. Bradshaw had received a report of two dead trees on the embankment at the Community Centre and the Clerk undertook to report this to Craven. A member raised serious concerns regarding the junction of Cold Cotes Road with the A65 and it was agreed the Clerk should write requesting measures to reduce the hazards of this difficult junction. The Clerk reported she had received a complaint from stallholders regarding the loose grit in Back Square, which had become an unpleasant hazard in recent high winds.
- e) **Parish Council Website** – It was generally agreed that it would be a good idea to set up a website for the Parish Council, and the Clerk was instructed to check on the legal requirements for such a facility.
- f) **Provision of teenage leisure facilities** – Cllr. Lis confirmed that the official opening of Mealbank Hall had been put back again, and was likely to take place in June. The matter of lighting of the access road to the building was discussed and will be considered at a future date.
- g) **Public Transport** - Cllr. Weaire commented on the radical difference between the level of services at Kirkby Lonsdale compared with Ingleton and felt pressure to improve public transport should be continued.
- h) **Christmas Tree Lights** – Cllr. Lis had done some research on the matter but was unable to find suitable lights.
- i) **Allotments** –The Chairman had discussed the matter with a planning officer who had intimated that planning permission would be unlikely to be granted. Cllr. Lis believed this was not the case and undertook to contact Craven regarding this matter. The Chairman also confirmed that the matter would be discussed at the next meeting of the Bull Land Charity, and the Charities Commission would again be contacted to ascertain whether the proposal would be acceptable to them.
- j) **Community Donation** – Cllr. Lis proposed and Cllr. Weaire seconded that a donation of £1000 be given to Ingleton Swimming Pool to cover the cost of lifeguard training. Cllr. Weaire and Cllr. Walker proposed and seconded that £50 also be donated for the sponsorship of a race by Ingleton Swimming Pool at their forthcoming fundraising event.

9. **REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS**

Cllr. Lis reported that Craven District Council were proposing to reorganize their management structure. Cllr. Bradshaw commented that he had had to telephone the contractors to remove the overfull bottle banks again in the Community Centre car park. Cllr. Lis confirmed that the work is to be taken over by another contractor.

10. **To receive any correspondence or other communications brought forward by the Chair**

- 1. C. Whitaker – letter requesting we cut back branches on overhanging tree on Brow
- 2. J. Starkey – letter requesting WC sign be placed directing visitors to Comm. Centre
- 3. CDC – Consultation Paper on changing District and Parish Council election cycle
- 4. YLCA – Craven Branch Annual Meeting – Agenda and Minutes 14 May 2009 at Grassington
- 5. YDPA – Three Peaks Community Events at Settle (11 May) and Ing. Comm. Centre (14 May)
- 6. NYCC – Craven Area Committee Minutes and Agenda for meeting on 30 April
- 7. *Habitat Herald* newsletter
- 8. Equality and Human Rights Commission – Information leaflet
- 9. Selrap rail campaign information.
- 10. Local Works request for support on Sustainable Communities Act and Green Energy Bill.
- 11. Amey Mouchel – Letter re Works on A65 Iron Bridge.

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12. Performance Matters – Newsletter of NY Waste Partnership
13. Information Commissioner’s Office – CD on Freedom of Information Act
14. CDC Letter and press release re development of disused Rural buildings.
15. CDC Information on Business Rates Deferral Scheme
16. YDPA Planning Committee Minutes and Agenda for meeting 12 May.

These items were placed in the wallet for circulation to members.

11. REPORTS

- a) **Chairman** – No report
- b) **Footpaths Committee** – The next meeting was due in June. Cllr. Weaire reported on the initiative by YDPA to promote Ingleborough and the Three Peaks. Information on this had been placed in the circulation wallet.
Clerk - The Clerk reported that the street light adjacent to Morton Terrace had been repaired and the replacement fixings for the play area equipment had been installed.
- c) **IRCA** – No report.
- d) **Swimming Pool** – Cllr. Lis reported that the Committee were considering alternative methods of heating the water to reduce energy costs.
- f) **Regeneration Committee** – no report.

12. ACCOUNTS

It was proposed by Cllr. Walker and seconded by Cllr. Mason that the following accounts be paid:

4 May	15	459	United Utilities	Street Light Repair	499.91	65.21
	16	460	Eon	Street Light Supply 3 mnths`	1348.71	175.92
	17	461	Alan Collier	Market Commission	51	
	18	462	BT plc	CAB Telephone Bill	58.92	7.09
	19	463	Ingleton Scout Group	Donation to Scout Hut	10,000.00	
	20	464	Vision Signs & Graphics	CCTV sign for Park	37.6	5.6
	21	465	Plantscape Ltd	Hanging Baskets	440.91	57.51
	22	466	Mrs. A. Danskin	Bedding Plants	62.96	
	23	467	Howsons Ltd.	Street Light Maintenance	2637.68	344.05
	24	468	MHG Building Contractors	Cleaning Toilets April	1066.06	139.06
	25	469	A. M. Hack	Clerks Salary	525.43	
	26	470	A. M. Hack	Back Pay Apr 08-Mar09	168.89	
	27	471	Ingleton Swimming Pool	Donation to Lifeguard Trg	1000	
	28	472	Ingleton Swimming Pool	Sponsor race	50.00	

13. ANY QUESTIONS/ITEMS FOR DISCUSSION

Village Map Cllr. Walker suggested that the spare copy of the village map he had in store should be fixed to the original site on the cottage opposite the fish and chip shop and this was agreed. The Clerk will contact the owner.

Grasscutting at the Community Centre – Cllr. Walker commented on the poor state of the grasscutting at the Centre which at present was done by Craven District Council. It was agreed to place this matter on the agenda for the next meeting.

The next Parish Council Meeting will be held on Monday 1 June 2009 7.00pm in the Community Centre.

SIGNED

DATE