

**MINUTES OF THE PARISH COUNCIL MEETING HELD
IN THE COMMUNITY CENTRE 5 SEPTEMBER 2011**

PRESENT: Chairman J. Metcalfe Cllr. A. Danskin
Cllr. E. Mason Cllr. P. King Sparke
Cllr. R. Chalmers Cllr. J. Ward
Cllr. P. Weaire Cllr. C. Lis OBE

In attendance: Alison Hack, Parish Clerk, 3 members of the public

1. APOLOGIES: Cllr. M. Howson, Cllr. P. Walker, Cllr. T. Kelsall

2. DECLARATIONS OF INTEREST – The Chairman declared an interest in item 8i).

3. **MINUTES** of the previous meeting having been circulated, were amended under item 6. to read *opportunities for younger residents* item 8a) to read *K. Bradshaw* and to record Cllr. Lis as present. It was then proposed by Cllr. Weaire and seconded by Cllr. Mason and it was agreed that they be accepted as a true record and were duly signed by the Chairman.

4. REPORTS

Police

In the absence of any police representative there was no report.

5. ITEMS RAISED BY MEMBERS OF THE PUBLIC AND COUNCILLORS The issue of the proposed closure was raised by Mrs. Howson who wished to hear what the Parish Council proposed. It was emphasized by another member of the public that with the appeal against the review of the judicial process pending it was too early to consider alternative uses for the site. The Chairman confirmed that the Parish Council was still waiting for notification from North Yorkshire County Council for consultation on this.

6. PLANNING

45/2011/1908 Replacement of Garage Doors with UPVC Door and Window Frames (To Allow Use of Garage Area as Lounge). Replacement of All Timber Window Frames And Doors on Property with UPVC Window Frames and Doors.
3 Sammy Lane Close, Ingleton, Carnforth LA6 3FD.

The members commented on the limited parking adjacent to the site which was shared between different properties. They also expected the materials to conform with the conservation area requirements, and instructed the Clerk to obtain information on both the specific range of this as well as TPOs.

45/2011/11878 Single Storey Rear Extension
Crofts Barn, Main Street, High Bentham, Lancaster LA6 3HG

No objections were made on this application.

PERMISSION GRANTED

45/2011/11752 Application of Roughcast Render Finish to South-West Gable End Elevation
40 High Street, Ingleton LA6 3AF.

7. ITEMS FOR DISCUSSION FROM CIRCULATION DOCUMENTS - None

8. MATTERS ARISING

- a) **Park/ toilets** — The Clerk had received a request from MHG Contractors to increase by 3% their charges for cleaning the toilets. This was agreed to by members and would be confirmed as an Agenda item at the next meeting. The Clerk reported that the replacement netting for the play area should be arriving shortly.
- b) **The Brow** – Cllr. Weaire pointed out that it was three years since the saplings had been planted and the Clerk was instructed to put in a planning application immediately for the Corsican Pine and four other trees for removal.
- c) **Street Cleaning and Highway Faults** - Cllr. Metcalfe confirmed that he had spoken to the management of the Waterfalls Walk regarding litter and they had installed a litter bin and recycling bin at Beazley Farm.

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Cllr. Weaire complained about the removal of the Main Street sign at the junction of Laundry Lane and felt the signage was not sufficient. Cllr. Ward reported the bent railings by the ex-servicemen's club and Cllr. Weaire also reported the pothole by Hollin House on Laundry Lane. The Clerk was instructed to report these matters again. Cllr. Lis raised the matter of congestion on Low Demesne and it was agreed by members that the Clerk should write to Highways suggesting the marking of double yellow lines from Backgate round to Low Demesne Close. Cllr. Weaire complained about the full litter bins and dog waste bins before the bank holiday weekend.

- d) **Street Lighting** – Street lights were reported out by the Wheatsheaf Inn and at the end of Laundry Lane/new Village, also possibly outside the Nursing Home. Cllr. Weaire felt that a record of time taken to repair street lights should be maintained and the Clerk was instructed to do this.
- e) **Middle School** – The members' attention was drawn to an advertisement in the Craven Herald from NYCC announcing their intention to contact the Secretary of State to dispose of the Middle School site and the Clerk was instructed to write to them for clarification on this.
- f) **Mobile Phone Coverage** The Clerk was instructed to write to the Parks Authority to lobby for improved coverage for mobile phone reception with copies to J. Smith MP, Cllr. D. Ireton and Horton Parish Council.
- g) **Provision of teenage leisure facilities** – Cllr. Lis reported on recent progress and drew members' attention to a display on the bike track at the Community Centre. The Chairman hoped that all members would sign the petition in support.
- h) **Allotments/Yorkshire in Bloom** – Cllr. Danskin reported that the award ceremony was to take place on 25 September in Harrogate. Cllr. Lis commented on some allotments he had seen in Dent which he was surprised to learn did not need planning permission. Cllr. Ward also stated he believed Yorkshire Housing may have some spare bits of land and would liaise with Cllr. Danskin on this. Cllr. Lis speculated whether the old coal yard on Storrs Common would be suitable, although it would involve considerable work. The Chairman stated that he felt the residents concerned should form an allotments association and actively seek a piece of land they would be happy with, since the Bull Land field had been rejected by some. Once the land had been identified the Parish Council would be happy to expedite the matter. This was agreed to by the meeting.
- i) **Community Centre** – As the members had only received the Lease and Deed of Transfer recently, the Chairman asked them to consider the terms and let the Clerk know by Thursday 8 September of any issues with it they may have. Cllr. Lis queried two clauses in the lease which seemed contradictory regarding the responsibility for interior maintenance of the library and the Clerk was instructed to clarify this with the solicitors.
- j) **Hydro Project** – Cllr. Lis reported that over the holiday period he had been unable to obtain a contact at CDC but he had spoken to a representative at the Parks Authority regarding taking this further.

9. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS Cllr. Lis reported that the YDPA were writing to parish councils asking for representatives to attend their meetings, both planning and other committees, to increase effective communication.

10. To receive any correspondence or other communications brought forward by the Chair

1. CDC – Proposal for introducing charges for disabled drivers in Craven's car parks
2. G. Williams – re flooding risk to Pauls Fold
3. SLCC – Notice of Annual General Meeting
4. CDC – information on new Council offices
5. Clerk Magazine
6. Clerks and Councils Direct magazine
7. NYCC – Winter Maintenance Scheme
8. Validation Requirements for Planning

These items were placed in the wallet for circulation to members.

11. REPORTS

- a) **Chairman** – No report
- b) **Footpaths Committee** – Meeting next week
- c) **Clerk** - The Clerk had received a complaint from a local resident regarding the items the Co-op had placed on the pavement outside their shop, which made it difficult for his partially sighted spouse to negotiate past. The Clerk was instructed to reply suggested they complain to the manager or contact Planning on this matter.
- d) **IRCA** – Cllr. Lis reported on the repainting of the Centre by volunteers, and the Clerk commented that the WI were also proposing to raise funds to replace the kitchen floor and repaint the walls.
- e) **Swimming Pool** – Cllr. King Sparke reported that the Swimming Pool was now closed and details of how the seas had gone were awaited. The Clerk reported that work was to be started on the septic tank this winter which would necessitate access by service vehicles, and that the bollard had been ordered and would be installed in due course.

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12. ACCOUNTS

It was proposed by Cllr. Chalmers and seconded by Cllr. Danskin and agreed that the following accounts be paid:

67	2005	Eon	Street Light Supply	346.34
68	2006	Mazars	External Audit	480
69	2007	Cannon Hygeine	Sanitation Unit Hire	173.98
70	2008	Envirocare Maintnce Sol.	Grounds Maint.	102.5
71	2009	M. Coggins	General Repairs	74
72	2010	A. M. Hack	Petty Cash & Tel.	61.13
73	2011	Alan Collier	Market Commission	61
74	2012	A. M. Hack	Clerk Salary	594.72
75	2013	M. Simpson	Website Fee	450.00
76	2014	MHG Building Contractors	Cleaning toilets	1226.11

Community Centre

17	J. Lis	Petty Cash	93.79
18	PHS Group	Hair/Hand Dryer hire	160.38
19	Viking	Cleaning Supplies	195.08
20	Toobys Ltd.	Light Tubes	15.18
dd	TalkTalk Business	Broadband	13.34
21	C. Lis	Manager's Computer	529.73

Staff Costs £2284.20

1. ANY QUESTIONS/ITEMS FOR DISCUSSION

The Chairman commented on the length of time the August meeting took and asked members to try to ensure that business is progressed at meetings to avoid this in future.

The next Parish Council Meeting will be held on Monday 3 October 7.00pm in the Community Centre.

SIGNED

DATE